



**YORK CONDOMINIUM CORPORATION #41  
ELEVATOR BOOKING FORM**

**DATE REQUIRED:**

\_\_\_\_\_ TIME: \_\_\_\_\_ \* 3 Hour Max.  
MONTH DAY YEAR

**NAME OF OWNER**

NAME: \_\_\_\_\_

**UNIT #:**

UNIT # \_\_\_\_\_

**CONTACT INFORMATION:**

HOME: \_\_\_\_\_ CELL: \_\_\_\_\_

**DEPOSIT**

\$100.00 DEPOSIT RECEIVED  CONFIRM  
(DEPOSIT MUST BE IN CASH)

**ELEVATOR BOOKING  
INFORMATION**

MOVE IN

MOVE OUT

DELIVERY

(PLEASE CHECK ONE)

**FOR OFFICE USE ONLY:**

DATE OF INSPECTION: \_\_\_\_\_ TIME OF INSPECTION: \_\_\_\_\_

INSPECTION COMPLETED BY: \_\_\_\_\_

CONDITION OF REPORT:  NO DAMAGE  DAMAGE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ SIGNATURE

**DEPOSIT REFUND**

REFUNDED AMOUNT : \$100.00: REFUND RECEIVED BY: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

To Residents,

Please find attached updated 'Elevator Booking Form'.

Effective April 1 2023 there a \$100.00 cash deposit required to use the service elevator. Deposits must be paid to the YCC #41 Office during Office hours.

**How to Book an Elevator:**

1. Complete 'Elevator Booking Form'
2. Drop off Elevator Booking Form and Deposit in the YCC #41 Office during Office hours, 72 hours in advance of booking date.

**How Do I Get My Deposit Back?**

1. The elevator will be inspected for damage after use.
2. If there is no damage done to the elevator the deposit can be picked up in YCC #41 Office during Office hours.

*Note: The elevator will not be put on service without the deposit received or the completion of the booking form, there will be no exceptions.*

The Board of Directors